

## Outstanding Actions List

### Barbican Centre Board and Finance Committee

Action	Notes	Officer/body responsible	Date added	To be completed/ progressed to next stage
<b>Staff terms and conditions</b>	To pursue conversations around potential changes to staff terms and conditions associated with SBR targets.	Head of HR	May 2015 (Board)	Updates to be provided as work progresses.
<b>INVAC arrangements for Members</b>	Member Development Steering Group to be asked to consider offering INVAC training to all Members.  Update: INVAC training was offered to Common Councilmen in October 2016; TC to chase date for external Members.	Town Clerk	Jan 2016 (Board)	A new date is being arranged for the post-election period to which all new Members will be invited and external Members will also be welcome.
<b>Frobisher refurbishment</b>	Frobisher residents to be invited to attend opening of newly refurbished area	Head of Business Events	June 2016 (Finance)	To be invited once launch date determined.
<b>Cultural Education Partnership and U18 offer</b>	Report to be produced including updates on under 18 offer and cultural education partnership.	Director of Learning & Engagement	September 2016 (Board)	Complete - oral update provided at January Board meeting and written report on March Board agenda.
<b>Diversity and Inclusion</b>	a) Action plan to be revisited in six months to monitor progress  b) Informal meeting to discuss action plan to be arranged for interested Members  c) Link to online diversity training to be circulated to Board Members when development is complete	Head of HR  Town Clerk  Head of HR	November 2016 (Board)	a) Work Plan updated accordingly  b) Expressions of interest sought and obtained, meeting took place 13/2/2017.  c) To be circulated when complete.
<b>CWP projects</b>	Clarification to be sought in respect of bringing forward CWP monies for projects.	Financial Controller	January 2017 (Finance)	Clarification obtained that this is acceptable but would be paid initially out of revenue budgets; however, the particular project has now been

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				deferred so this is no longer an issue.
<b>Barbican Box: Sir John Cass School project</b>	Link to the Sir John Cass school project, shown at the Board's January meeting, to be circulated to all Members.	Town Clerk	January 2017 (Board)	Complete – circulated after the Board meeting.
<b>Industrial Strategy</b>	Town Clerk asked to clarify if a corporate response was being issued to the Industrial Strategy green paper consultation/	Town Clerk	January 2017 (Board)	Complete – having checked with colleagues in the Remembrancer's office and Economic Development Office, confirmed no formal corporate response planned. The Barbican will respond through relevant industry groups.
<b>Security</b>	Resolution from Barbican Board to be produced and agreed then sent to February meeting of Policy & Resources.	Town Clerk	January 2017 (Board)	Complete - resolution sent to Policy & Resources 16/2/17.
<b>LSO Funding and orchestral support</b>	Report to be produced setting out background/history/mechanics of the funding, as well as current and proposed future Board involvement in scrutiny. Report will also include a line on the Barbican's general support for orchestras.	Town Clerk / Chief Operating & Financial Officer	January 2017 (Board)	Archive material requested from LMA to inform report, on agenda for May Board.